**Work Availability Form**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Availability

I would like to work:

(Check all that apply)

⁪Part time (5-30 hrs/wk)

⁪Full time (30-37.5 hrs/wk)

⁭

Current notice time of present employer:

1. No notice
2. 1 week
3. 1 month
4. Other – please state

I am available on these days for shifts….

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Mon. | Tues. | Wed. | Thurs. | Fri. | Sat. | Sun. |
| From: |  |  |  |  |  |  |  |
| To: |  |  |  |  |  |  |  |
| Overnight? |  |  |  |  |  |  |  |

I have holidays booked on…(please state)

Call-ins

⁪ Yes, please call me for extra shifts

⁪ No, I do not wish the store to call me for extra shifts

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_